



Effingham Health System's Gears and Grub Vendor Terms and Conditions

1. Setup:

All vendors have the option to:

- a. Set up on Friday, February 28th (day before event) from **4:00 pm to 6:00 pm**
- b. Saturday, March 1st (day of event) - The gates will open at **7:00 am** and close at **8:30 am**

Additionally, all vendors must be set up and ready to sell by 10:00 am the day of the event. Vendors may begin setting up at **7:00 am** the day of the event. All vehicles for load in **MUST** be out of the park by 9:30 am.

2. **Break down:** Break down can start no sooner than 4:00 pm and must be completed before 5:30 pm. **No vendor is to close before the official closing time.** Vehicles will **NOT** be allowed in the park until 4:30pm. Sellers are responsible for their selling spaces. Be sure your area is clean and trash-free before leaving.
3. **Staffing:** Vendor tables/ booths must be manned at all times and intact until show closes at 4 p.m. Effingham Health System and Effingham Health System Foundation are not responsible for merchandise or display materials.
4. **Vendor Responsibility:** Vendor will be fully responsible for any loss or damage to his or her property by theft, fire, or casualty. Effingham Health System and Effingham Health System Foundation expressly disclaims any responsibility for same. Vendors shall be responsible for any damage which may be incurred to the facilities because of or in connection with its operation. Each vendor is responsible for the conduct of his employees and/or representatives, and activities must not detract from the image or welfare of the event.
5. **Vendor Spaces:** Vendor spaces are 14'X20'. Tents, tables, and chairs will **NOT** be provided, please arrange to bring your own. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes any rails, stands or additional equipment.
6. **Generators: ONLY** Inverter Generators are allowed at vendor booths.
7. Food Sales: The **ONLY** food allowed to be sold at Vendor booths is **PRE-PACKAGED** food.
8. **Direct Sales:** Only one vendor from each direct sales company will be allowed. **Spaces are reserved on a first-come, first-served basis.**

9. **Acceptance:** Effingham Health System and Effingham Health System Foundation reserves the right to decline any vendor application if it deems such action to be in the best interest of the Gears & Grub event.
10. **Registration Fee:** The registration fee is non-refundable and due in full to reserve space. This fee covers entry for one guest. All others will have to pay an entrance fee.
11. **Cancellation policy:** Application fees are not refundable. Effingham Health System and Effingham Health System Foundation is not liable if weather or other conditions prevent the Exhibitor from attending and fulfilling the contractual obligation as an Exhibitor. No refunds will be made for weather, accident, health or other causes for non-participation.
12. **Music:** No personal music allowed.
13. **Pets: ONLY** service animals allowed.
14. **Indemnification:** Exhibitor agrees to indemnify and hold harmless Effingham Health System and Effingham Health System Foundation from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Exhibitors at the Gears and Grub, Car Show.

By signing this below, I agree I have read and will adhere to these Terms and Conditions as presented.

Name: _____ Date: _____

-----**Office use only below this line**-----

Date Registration Received: _____

Payment Received _____ Payment Method: _____